



MVHSTA Special Recognition Award – Student Stage Manager

Theatre Directors may nominate a student stage manager who is the primary stage manager on a nominated play or musical. This special recognition award is for superior efforts in stage managing a production by a student.

Please indicate this nomination on the Production Details Form. MVHSTA Adjudicators will be alerted to the student's nomination but will not be scoring this student's work on the production attended. A team of MVHSTA Adjudicators will be looking at the following submitted materials to adjudicate the student stage manager's work.

Requirements for consideration are:

- Submission of at least 2 pages out of the production prompt script that clearly shows use of blocking shorthand during rehearsals, and the use of the ground plans on the blocking page (if applicable). If a blocking key was used, please include with submission.
- Submission of at least 2 pages out of the production calling script that plainly shows clear, notated light and sound cues, scene shifts, and/or other show calls. If symbols are used in the calling script, please include the key for context.
- One sample of a tracking document like a shift plot, costume plot, or prop tracking that demonstrates proficiency in organization.
- Two (2) letters of recommendation are required. Since a great deal of stage management work is done in the rehearsal room, it is important to know how this student stage manager communicated with a wide range of people. One must come from the Director of the production, and another letter from a student company member. These letters must speak specifically to the work of the student stage manager and may be 1-2 pages in length.

These requirements must be met within 14 days of the closing of any nominated production. All materials may be electronically delivered in PDF format to MVHSTA@victoriatheatre.com or physical copies dropped off at Victoria Theatre Association, 138 N. Main Street, Dayton, OH 45402.